

**To:** Goodin, John[Goodin.John@epa.gov]; Haire, Michael[Haire.Michael@epa.gov]  
**Cc:** Monschein, Eric[Monschein.Eric@epa.gov]  
**From:** Furtak, Sarah  
**Sent:** Tue 7/16/2013 9:44:01 PM  
**Subject:** FYI update: PdO calls on July 18, 22

**\*DRAFT-DELIBERATIVE\***

All—

Following up with you on my note below about support for the R10-HQ calls while I'm away...

I spoke with Helen Rueda this evening, and her recommendation is to hold these call times for HQ-R10 Jul 18 and 22.

Helen will provide a call-in number for these calls and administer the calls.

Recall I sent the draft briefing material to HQ and R10 for comment to me by Jul 19.

It sounds like Helen aims to provide R10's comments on the briefing material to us prior to the Jul 18 call, so that folks can discuss the comments on the Jul 18 call.

Hope all is well there, and thanks for helping us to proceed on PdO while I hone my skills in the TEAM DEVELOPMENT SEMINAR.

Best,

Sarah

**From:** Furtak, Sarah  
**Sent:** Monday, July 15, 2013 5:20 PM  
**To:** Goodin, John; Haire, Michael  
**Cc:** Monschein, Eric  
**Subject:** PdO calls on July 18, 22

John,

Given the email request to Dave Croxton and Helen Rueda today (I cc'd you on this), and Kim Owen's insisting to have phone calls vs email in the PdO discussions, I will give it another day to see how Dave and Helen respond to my request to cancel the calls with R10 currently scheduled for July 18 and 22 (border issue and draft agenda/materials for 22 Aug face-to-face are the focus, respectively). I can see Kim's point to have calls, yet I recognize that calls are sometimes not as productive as email exchange.

If R10 insists on holding these times for calls, I will need to lean on someone to help run these calls. I spoke with Mike about helping today.

I will follow-up with you tomorrow, Tuesday, with a recommendation.

Thanks,

Sarah